

**SECTION 00 11 13
NOTICE TO BIDDERS**

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS OWNER):

- A. Grant Wood Area Education Agency
- B. 4401 Sixth Street SW, Cedar Rapids, IA 52404

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS ARCHITECT):

- A. OPN Architects, Inc.
- B. 200 5th Avenue SE, Suite 201, Cedar Rapids, IA 52401

1.03 TO: POTENTIAL BIDDERS

- A. On behalf of Grant Wood Area Education Agency, sealed bids will be received at Grant Wood Area Education Agency, 4401 Sixth Street SW, Cedar Rapids, IA, 52404, until 12:00 p.m. local time on January 17, 2024.

**NEW OBP REMODEL
GRANT WOOD AREA EDUCATION AGENCY
CEDAR RAPIDS, IOWA
PROJECT NO. 23235000**

- B. Bids will be opened and read aloud at approximately 12:10 p.m. local time at Grant Wood AEA, 4401 Sixth Street SW, Cedar Rapids, IA 52404, on the same day bids are received.
- C. The bids are for a single Prime Contract (civil, general, mechanical and electrical combined). Bids shall be on a lump sum basis; segregated sub-bids will not be accepted.
- D. Work is anticipated to commence after award of contract around February 14, 2024 and be completed by July 15, 2024. Liquidated damages will apply to this project starting on July 16, 2024 as noted in Section 00 73 01 - Supplementary Conditions for AIA A201-2017.
- E. A pre-bid conference is scheduled for January 3, 2024 at 2:00 p.m. at the project site. A tour of the project area will be held immediately after the pre-bid.
- F. A public hearing will be conducted at a meeting to be held at Grant Wood AEA, 4401 Sixth Street SW, Cedar Rapids, IA, 52404 at 5:00 p.m., on January 10, 2024, at which time and place any person may appear and file objections to the proposed plans, specifications, form of contract, and the estimated cost of said project.
- G. Bidders and Sub-bidders requiring interpretation of the bidding documents or substitution requests are required to make a written request to the Architect by 5:00 p.m. local time seven calendar days prior to the date for receipt of Bids. Clarifications or modifications of the Bid Documents will be addressed via Addendum by 5:00 p.m. local time five calendar days prior to the date for receipt of Bids.
 - 1. Direct correspondence to: Elisha Horsfall; ehorsfall@opnarchitects.com
- H. Bidders for the Contract may obtain copies of the Bidding Documents by contacting Rapids Reproductions, Cedar Rapids, IA, Ph. 319-364-2473 in accordance with the Instructions to Bidders upon depositing the sum of \$100 (written to OPN Architects), or a valid MBI Plan Deposit card issued for the current year, for each set of documents.
 - 1. If applicable, contractors and sub-bidders shall pay printing company for associated shipping cost.
 - 2. The deposit will be refunded to Bidders who return the Bidding Documents in good condition within fourteen days after award of project. The cost of replacement of missing or damaged documents will be deducted from the deposit.

3. A Bidder receiving a Contract award may retain the Bidding Documents and the Bidder's deposit will be refunded.
4. Documents are also available to view digitally on Rapids Reproductions online Public Plan Room.
- I. Paper documents may be viewed at the following plan rooms:
 1. Dodge Data & Analytics Planroom, 3315 Central Ave, Hot Springs, AR 71913, 501-625-3544
 2. Des Moines Construction Update Plan Room DM, 221 Park Street, Des Moines, IA
- J. Documents may also be viewed digitally at the following organization's online plan rooms:
 1. Bid+Builders Exchange, 4814 E. Broadway, Madison, WI, 608-221-3148
 2. Minnesota Builders Exchange, 1123 Glenwood Avenue, Minneapolis, MN, 612-381-2647.
 3. Omaha Builders Exchange, 4159 S. 94th, Omaha, NE, 402-991-6906.
- K. Pursuant to Iowa Code Section 26.8, bid security in the amount of five percent of the total bid in the form of a cashier's or certified check, share draft, or surety bond written on an original AIA Document A310, Bid Bond, is required for this project. The successful bidder will be required to provide surety performance and payment bonds in an amount equal to one hundred percent (100%) of the contract sum.
- L. Contractors using 'materials, supplies and equipment' on projects for designated 'exempt entities' may purchase these items without liability for the sales tax. The contract must have a purchasing agent authorization letter and an exemption certificate from the public entity to present to the retailer, which specifies the construction project and will be available for that project only.
- M. The Owner will issue an authorization letter and an exemption certificate to the contractor and/or subcontractors for the purchase or use of building materials, supplies and equipment to be used on this project only. **DO NOT INCLUDE SALES TAX ON YOUR BID FORM.**
- N. No bid may be withdrawn for a period of 30 calendar days after the date of the scheduled closing time for receipt of bids.
- O. Interested bidders shall submit a completed Bidder's Status Form (See Section 00 60 00 - Project Forms for a copy of this form) at the time of Bid.
- P. Nonresident bidders shall comply with Iowa Code Section 73A.21, subsection 4.
- Q. In accordance with, Chapter 73A, Code of Iowa, when a contract for a public improvement is to be awarded to the lowest responsible bidder, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. In accordance with Chapter 156, Iowa Administrative Code the public body shall request a statement from each bidder regarding the bidder's resident status. The statement shall be on the form designated by the commissioner. The statement shall require the bidder to certify whether the bidder is a resident bidder or a nonresident bidder. In the case of a resident bidder, the statement shall require the resident bidder to identify each office at which the resident bidder has conducted business in the state during the previous three years and the dates on which the resident bidder conducted business at each office. In the case of a nonresident bidder, the statement shall require the nonresident bidder to identify the nonresident bidder's home state or foreign country as reported to the Iowa secretary of state, to identify each preference offered by the nonresident bidder's home state or foreign country, and to certify that, except as set forth on the form, there are no other preferences offered by the nonresident bidder's home state or foreign country.

- R. The award of the contract may be made by the Grant Wood Area Education Agency Board to any responsible bidder or bidders offering suitable supplies, equipment and/or service at the lowest price taking into consideration the quality of materials or service in the best interest of the Owner. The right is reserved to reject any and all bids, or any part thereof, and to waive informalities, and to enter into such contract or contracts as shall be deemed in the best interest of the Owner.
- S. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa.

END OF SECTION